

WEDNESDAY, JULY 10, 2019 1:30 PM
Council Chambers

AGENDA

COUNCIL AGENDA

SOUTHWEST MIDDLESEX COUNCIL AGENDA

The Municipal Council of the Municipality of Southwest Middlesex will meet in Regular Session in the Council Chamber on July 10, 2019 at 1:30 p.m.

COUNCIL PRESENT:

Mayor Allan Mayhew (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Ian Carruthers, Christa Cowell, Mark McGill, Mike Sholdice and Martin Vink

REGRETS:

STAFF PRESENT:

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Fire Chief – Bob Hansen, Public Works Manager – Greg Storms, Treasurer – Kristen McGill

ALSO PRESENT:

Members of the public and press

1. CALL TO ORDER

Mayor Mayhew calls the meeting to order at _____ p.m.

2. APPROVAL OF AGENDA

#2019-

Moved by _____

Seconded by _____

THAT the Regular Agenda of Council dated July 10, 2019 be accepted as presented.

3. DISCLOSURE OF PECUNIARY INTEREST

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

<u>Name</u>	<u>Item</u>	<u>Nature</u>
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Conflict of Interest Reporting Form

- **Councillor** [03 00 C CONFLICT OF INTEREST REPORTING FORM 2018 Councillor](#)
- **Deputy Mayor** [03 00 DM CONFLICT OF INTEREST REPORTING FORM 2018 Deputy Mayor](#)
- **Mayor** [03 00 M CONFLICT OF INTEREST REPORTING FORM 2018 Mayor](#)

4. DEPUTATIONS AND PETITIONS

- Lower Thames Valley Conservation Authority (LTVCA) representatives Mark Peacock (CAO) and Bonnie Carey (Community Relations Coordinator)
[04 2018 AR Southwest Middlesex presentation July 10 2019 reduced](#)

5. MINUTES OF PREVIOUS MEETINGS

1. Southwest Middlesex Council Meeting Minutes – June 26, 2019
[05 01 June 26 Meeting Minutes](#)

#2019-

Moved by _____

Seconded by _____

THAT the minutes of the meeting of Council dated June 26, 2019 be adopted as printed.

2. Southwest Middlesex Council Special Meeting Minutes – June 27, 2019
[05 02 June 27 Meeting Minutes](#)

#2019-

Moved by _____

Seconded by _____

THAT the minutes of the special meeting of Council dated June 27, 2019 be adopted as printed.

6. BUSINESS ARISING FROM THE MINUTES

7. VOUCHERS

Vouchers for June 13 to July 3, 2019 to be presented

07

#2019-

Moved by _____

Seconded by _____

THAT accounts as presented by the Treasurer in the amount of \$1,921,597.28 be received.

8. ACTION CORRESPONDENCE

None

9. STAFF REPORTS

a. Fire

1. SWM Fire Department Incident Report – 19-031 to 19-041

09 a 01 CUSTOM_FIRE_REPORT

#2019-

Moved by _____

Seconded by _____

THAT the SWM Fire Department Incident report 19-031 to 19-041 is received.

b. Administration

1. Thames Valley District School Board – Rural High Schools

09 b 01 Thames Valley District School Bd Rural High Schools

#2019-

Moved by _____

Seconded by _____

THAT Council receive the Thames Valley District School Board Rural High Schools report for information; and

THAT Council establish a school advisory committee and approve the draft terms of reference; and further

THAT Council appoint the following Council members _____ as members of the school advisory committee, and further

THAT staff be directed to request community representatives to sit on a school advisory committee and report back to Council.

2. Economic Development Strategy Request for Proposal Results

[09 b 02 EcDev RFP Results](#)

#2019-

Moved by _____

Seconded by _____

THAT Council award McSweeney & Associates with the contract to research, prepare and implement an Economic Development Strategy for Southwest Middlesex, at an estimated cost of \$44,780.00.

3. Provincial Efficiency and Effectiveness Funds

[09 b 03 Efficiency and Effectiveness fundsComplete](#)

#2019-

Moved by _____

Seconded by _____

THAT council consider the suggestions outlined below for use of the Provincial Efficiency and Effectiveness Funds.

4. Silver Dove – Site Plan Agreement

[09 b 04 Silver Dove Agreement](#)

#2019-

Moved by _____

Seconded by _____

THAT the necessary by-law be enacted authorizing the Mayor and the CAO-Clerk to execute the Site Plan Agreement with Silver Dove Estates, Sandra Mary Benjamins and John Simon Benjamins for lands located at 4838 Switzer Drive, Appin Ontario.

c. Building

None

d. Finance

1. Solid Waste Financial Information

[09 d 01 Solid Waste Financial Information](#)

#2019-

Moved by _____

Seconded by _____

That council receive the solid waste financial information report.

2. Request for Sewer Forgiveness

[09 d 02 Sewer Forgiveness](#)

#2019-

Moved by _____

Seconded by _____

THAT the sewer fees totaling \$1,087.36 for customer #2104644503 be reimbursed.

e. Facilities and Recreation

1. Appin Ball Teams – Partial Refund Request

[09 e 01 Appin Ball Teams](#)

#2019-

Moved by _____

Seconded by _____

THAT Council directs staff to refund Appin ball teams for the portion of home games cancelled due to the broken ball light tower not being replaced until mid-season.

2. Mould Remediation RFP Results

[09 e 02 Mould Remediation](#)

#2019-

Moved by _____

Seconded by _____

THAT Council directs staff to award the contract for remediating the mould at the Municipal Office and the Ekfrid Community Centre to Diresco at a quoted price of \$49,950.00 +HST; and

THAT Pinchin Ltd. provides oversight inspections and post-occupancy air sampling on this project at a quoted price of \$4,810.00 +HST.

f. Public Works

1. County Road & Bridge Assumption Study 2020 – Consideration of Local Roads to be added to the County Road System

[09 f 01 County Road Assumption List](#)

#2019-

Moved by _____

Seconded by _____

THAT council approves the following Road Sections as submissions to the County of Middlesex CRAS Study;

- Parkhouse Road (Dundonald to Melbourne Rd)
- Olde Road (Dundonald to Melbourne Rd)
- Simpson Road (Longwoods Road to Thames River)

2. City Wide Works/Work Order/GIS Module Purchase, Asset Management

[09 f 02 City Wide Works 2019](#)

#2019-

Moved by _____

Seconded by _____

THAT council approves the purchase of the CityWide Work Order/GIS Modules, at a cost of \$51,270.80;

AND that the Provincial Government Efficiency Funding be used for this purchase.

3. Curbside Collection of Solid Waste and Recyclables

[09 f 03 CurbsideCollectionWasteRecyclables](#)

#2019-

Moved by _____

Seconded by _____

THAT council approves Option B as provided by Waste Management in the amount of \$416,198.00 as submitted;

AND that the CAO/Mayor be authorized to execute the associated agreement for a seven (7) year period with three (3) one (1) year options.

10. REPORTS OF COMMITTEES

1. Lower Thames Valley Conservation Authority meeting minutes dated June 27, 2019

[10 01 LTVCA BDo62719_Final](#)

#2019-

Moved by _____

Seconded by _____

THAT the Lower Thames Valley Conservation Authority meeting minutes dated June 27, 2019 are received.

11. UNFINISHED BUSINESS

None

12. INFORMATION CORRESPONDENCE

1. News Article - Farmers left paying for “flawed” drainage report

[12 01 SWM drainage article](#)

2. Glencoe & District Historical Society Summer 2019 Newsletter

[12 02 GandDHS Newsletter](#)

3. O.P.P. Publication concerning the Good Samaritan Drug Overdose Act

[12 03 GoodSamaritanDrugOverdoseActPostcard](#)

4. SWIFT News – 2019 Spring Edition

[12 04 SWIFT Newsletter Spring 2019](#)

5. ConnexOntario program and product information

[12 05 connex](#)

6. Town of Oakville resolution concerning Traffic Calming and Speed Limit Review

[12 06 Traffic Calming and Speed Limit Review](#)

7. News Article - It is boom time in Canada's cannabis belt

[12 07 McGill Article Cannabis](#)

8. CN Rail notification of temporary/unusual rail traffic through Southwest Middlesex starting July 5, 2019

[12 08 CN rail notice](#)

#2019-

Moved by _____

Seconded by _____

That the information correspondence items are received and filed.

13. COUNCILLORS COMMENTS AND ENQUIRIES

- Notice of Motion – Councillor Vink – June 26, 2019 council meeting:

“THAT Southwest Middlesex Council request that the County of Middlesex reduce speeds on Longwoods Road approaching Wardsville.”

- Councillors Comments/Councillor and Staff Conference & Seminar Reports

14. NOTICE OF FUTURE MEETINGS (subject to change)

- July 31, 2019 – 7:00 p.m. – Planning/Council
- August 14, 2019 – 1:30 p.m. – Council
- August 28, 2019 – 7:00 p.m. – Planning/Council

15. CLOSED SESSION (Committee of the Whole)

Closed session not anticipated.

16. BY-LAWS

1. By-law No. 2019/

[16 01 Local School Committee Terms of Reference By-law](#)

Being a by-law to establish the terms of reference for the Local School Advisory Committee

2. By-law No. 2019/

[16 02 WasteManagementContractBylaw](#)

Being a by-law to authorize the Mayor and the Administrator/Clerk to enter into a contract with Waste Management

3. By-law No. 2019/

[16 03 Silver Dove Site Plan Agreement](#)

Being a by-law to authorize the Mayor and the Clerk to enter into a site plan agreement with John Simon Benjamins, Sandra Mary Benjamins and Silver Dove Estates on the property known municipally as 4838 Switzer Drive, Southwest Middlesex, ON.

4. By-law No. 2019/

[16 04 Confirming July 10 Mtg Bylaw](#)

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (July 10, 2019)

#2019-

Moved by _____

Seconded by _____

That By-law No. 2019/ to By-law No. 2019/ be given first, second, third and final readings.

17. ADJOURNMENT

The Mayor adjourned the meeting at ____ p.m.